



RAMKRISHNA TECHNICAL EDUCATION SOCIETY'S

SHIVAJI POLYTECHNIC COLLEGE, SANGOLA

(Approved by AICTE, New Delhi, Recognized by DTE, Mumbai & Govt. of Maharashtra, Affiliated to MSBTE, Mumbai)

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O.W.No. RTES/SPC/ olt/25-26/647

Date : 27/09/2026

Revised Office Order

Subject: Establishment of the Institute-Level Grievance Redressal Committee (GRC) for the redressal of grievances of faculty and non-teaching staff in the unaided institution.

Reference: 1. AICTE Notification F No. 1-103/AICTE/PGRC/Regulation/2021, dated 22.03.2021.

2. MSBTE Circular No. MSBTE/KA-54/GRC/2022/5856, dated 26.09.2022.

In accordance with the above subject and references, and as per the regulations of the **All India Council for Technical Education (AICTE), New Delhi**, the 'Institute-Level Grievance Redressal Committee' (GRC) is hereby constituted at Shivaji Polytechnic College, Sangola, to resolve service-related grievances of faculty and non-teaching staff.

1. Institute-Level Grievance Redressal Committee (GRC)

Sr. No.	Designation in Committee	Designation / Affiliation
1	Chairperson	Principal, Shivaji Polytechnic College, Sangola.
2	Member	Assistant Director (Tech), Directorate of Technical Education, Regional Office, Pune.
3	Member	Assistant Secretary (Tech), Maharashtra State Board of Technical Education, Regional Office, Pune.
4	Member Secretary	Head of Department, General Science & Humanities, Shivaji Polytechnic College, Sangola.



Important Instructions for the Committee:

1. **Submission of Complaint:** The aggrieved employee should submit their complaint in writing to the Chairperson (Principal) of this committee.
2. **Redressal Period:** Grievances received must be resolved by the committee within **15 days** of receipt of the complaint.
3. **Appeal:** If the complainant is not satisfied with the order passed by the committee, an appeal can be filed with the Regional Appellate Committee within **15 days** of receiving a copy of the order.
4. **Publicity:** It is mandatory to prominently publish the information and names of the members of this committee on the institute's website and notice boards.
5. The committee must conduct its proceedings in strict compliance with the guidelines of AICTE and MSBTE.

2. Regional Appellate Committee

Sr. No.	Designation in Committee	Designation / Affiliation
1	Chairperson	Deputy Secretary, Maharashtra State Board of Technical Education, Regional Office, Pune.
2	Member	Assistant Director (Tech), Directorate of Technical Education, Regional Office, Pune.
3	Member	Principal, Government Polytechnic.
4	Member Secretary	Assistant Secretary (Tech), Maharashtra State Board of Technical Education, Regional Office, Pune.





SECRETARY

Ramkrishna Technical Education
Society, Sangola Dist. Solapur

Copy To-All Member for information